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ABSTRACT

This document (which is to be the last in its series) indexes business education articles and research studies compiled from a selected list of 38 periodicals published in 2000. Priority is given to journals essential to research and teaching across the broad business education spectrum. Articles are indexed by subject and author. The following are among the subject headings under which entries are indexed: (1) basic business (accounting, consumer awareness, economics, entrepreneurship/small business, finance/investments, international business, management, marketing); (2) communications (court reporting, electronic, multicultural, presentations, speaking, writing); (3) curriculum (colleges and universities, elementary, graduate, junior high/middle school, postsecondary/community college, secondary/high school); (4) document design and production (graphics, keyboarding, reprographics, Web page development); (5) general educational issues (administration, guidance and counseling, international education, standards); (6) information systems (data security, database management, decision support systems, end-user computing, expert systems, hardware, Internet/World Wide Web, networks, programming, records management); (7) office management (equipment and supplies, ergonomics and facility management, mail management, support staff); (8) personnel issues (diversity, ethics and law, occupational information, performance evaluation, professional development, temporary staffing); (9) research methodology

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issues; (10) teaching (adult learners, career awareness, distance learning, diverse populations, instructional technology, school-to-work, student recruitment, teacher preparation, technology education); and (11) training and development (instructional design, performance improvement). (MN)

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Business Education Index

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Index of Business Education Articles and Research Studies
Compiled From a Selected List of Periodicals Published
During the Year 2000

Volume 61

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Co-Editor

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Editorial Policy

Publications indexed in the *Business Education Index* will be limited to specific business education publications and those related to business education. Priority will be given to journals that are essential to research and teaching in the broad business education spectrum.

The publications in the *Index* must provide sufficient information to be of significant use to researchers. Also, the ability to locate journals and magazines from library sources is essential to the research process. Therefore, state and regional business education publications will be indexed if they meet the following requirements:

1. Publications that are a minimum of 10 pages in length.
2. Publications containing at least three substantive articles, preferably research-based.
3. Publications that are distributed to NABTE institution libraries or to NABTE institution department in which business education is located.
4. Publications that are provided without charge to the editor.

Any organization or editor who wishes to have a publication included in the *Index* should contact this *2001 Index* co-editor.

Dr. Cheryl L. Noll, Co-Editor
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217-581-6933

Suggestions for Using the *Index*

All entries have the title, author(s), publication, volume and number (if applicable), inclusive pages, and date. An explanation of the abbreviations for the names of the indexed publications is shown in the "Publications Indexed" section in the back of the *Index*.

Subject Entries

Articles are arranged in alphabetical order by major subject category and then by subcategories. Major categories will contain miscellaneous entries related to that topic; subcategories will contain more specific entries. All headings for these categories are in bold. The major category headings are printed larger than the subcategory headings set in italics. Each article is indexed under at least one and no more than four subjects.

The list on the next page shows the subjects and the page number on which the entries begin.

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All author entries are listed in alphabetical order beginning on page 115.

For two author entries, each author is listed first one time. For three or more authors, the phrase "and other authors" follows each author name; each author is listed one time. When an author has more than one article, the article entries are separated by the symbol➢ .

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Beyond debits and credits. F. Barry Haber and Donald J. Guerrieri. Bus Ed Forum, Vol. 54, No. 3: 20-21, Feb 2000

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